

NEW BOSTON POLICE DEPARTMENT
3978 RHODES AVENUE, NEW BOSTON, OHIO 45662
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CITIZEN COMPLAINT FORM AGAINST POLICE DEPARTMENT EMPLOYEE

The New Boston Police Department is committed to providing quality service to all individuals in the Village of New Boston. The way we conduct ourselves in the way we do our job impacts the quality of life in our community. To show our responsibility to our community for fairness, all employees are sworn to an oath to uphold the Police Department's code of ethics, rules, policies, directives, and orders as well as all village, state and federal laws that relate to our employment.

If you have a complaint against an Employee of this Department (Officer, Dispatcher, or other Personnel) please fill out this complaint form and mail to the attention of the Chief of Police Office. We make this form available to all people and we request that you be honest and truthful about the situation that involved you and one of our Employees. Please be advised that making false complaints against a peace officer is a first degree misdemeanor under Ohio Revised Codes. The Department feels that people need to know the law exists and when appropriate, the charge will be filed against violators of this law. Please remember, it is not only expensive to investigate false complaints, but can also affect an officer's or employee's career. This information is not given to keep people from filing complaints but to inform them of the law.

The Chief will appoint the Captain to investigate your complaint against an employee. If your complaint is directed towards the Captain then the Chief of Police will investigate or appoint another Official to conduct the investigation. The assigned Investigator will contact you to go over your complaint and get the details to be investigated.

Findings of the complaint will be addressed as Sustained, Not Sustained, Exonerated, Policy/Procedure, Cancelled for Cause, and Unable to Resolve. You will receive a letter by mail stating the outcome of your complaint. Please be aware that a detailed investigation and review of the facts can take time. You may not be notified about the final outcome for several weeks. If the complaint requires an extensive investigation, it may take even longer. The Investigator will keep you informed of the status and advise you of any unusual delays. Most investigations are completed within 90 days after filing the complaint. You can appeal any decision made by the Investigator to the Chief of Police and then to the Mayor's Office. All appeals shall be made within 10 days of the final decision by the Investigator.

You must give your name and address and phone number and you must personally sign the complaint form to show that you are the one making the complaint. We will not investigate any complaints without this information. You can not make a complaint on someone else's behalf unless that person is not physically able to do so or if you did not personally witness the incident of the complaint.

